

**PRODUCTION NAME**  
**PRODUCTION LOCATION/ADDRESS**

**SAFETY INFORMATION**

**ANY WORKPLACE SAFETY OR HEALTH CONCERN MAY BE REPORTED ANONYMOUSLY BY CALLING:**

- 1. SAFETY PROGRAM DIRECTOR: Name, Phone Number**
- 2. SAFETY COORDINATOR: Name, Phone Number**
- 3. SAFETY CONSULTANT: Name, Phone Number**

The leadership of this production is committed to and supports the Injury and Illness Prevention Program at all production locations. We urge each employee to join us in recognizing that an effective safety program requires the commitment and participation of every employee. A copy of the full Injury and Illness Prevention Program is available from the Safety Program Director.

**EMPLOYEE SAFETY RESPONSIBILITIES**

Every employee is responsible for complying with safety procedures and policies. Each employee should:

- Have a positive attitude toward safety and health;
- Participate in all required training sessions;
- Perform assigned job duties in accordance with the prescribed safety practices and procedures, including wearing personal protective equipment when required;
- Report to his/her supervisor potential hazards in the workplace, injuries, and/or accidents without fear of reprisal; and
- Assist/cooperate in workplace incident investigations.

Employees' disregard of safe work practices will not be tolerated. Any employee found in violation of a safety rule or guideline may be subject to disciplinary action, up to and including, termination of employment. Potential disciplinary actions for violations of safe work practices will be determined on a case-by-case basis.

It is the responsibility of everyone to make every effort to ensure a safe work environment for all involved.

**REPORT ALL INJURIES, ILLNESSES OR UNSAFE CONDITIONS IMMEDIATELY**